



5011 WHITE OAK AVE, ENCINO, CA, 91316

## REQUIREMENTS QUINCEAÑERA LITURGICAL CELEBRATION

*(Mass or Blessing in Thanksgiving.)*

*How can we repay the Lord for the good he has done?*

*Partake of the body and blood of Christ, invoking his name. (Psalm 115)*

1. **The Mass/Blessing in Thanksgiving** for a *Quinceañera* Mass must be reserved **at least 4 months** in advance of your intended date with a corresponding nonrefundable deposit of \$250.00.
  - A copy of the Baptismal and First Communion Certificate must be submitted with the registration form.
  - The *Quinceañera* must be enrolled in Confirmation program or Youth Ministry.
  - If the *Quinceañera* has not received her First Communion the ceremony will not include the Eucharist, no exception.
2. **Attire:** The *Quinceañera* must keep in mind that the Eucharist/Blessing is the most important part of the Celebration. As such, the *Quinceañera* and her court should come to Church dressed appropriately.
3. **Coordinator and Rehearsal:** Coordinator and rehearsal are mandatory and has a stipend of \$200.00. **It is mandatory for the entire court to attend a rehearsal.**
4. **Music:** Music is mandatory. The stipend for music is \$200.00 per musician. Mariachi is allowed, however, ensure that the mariachi is informed that they must sing the PSALM, ALLELUIA, PREPARATION SONG, EUCHARISTIC ACCLAMATIONS (Holy, Memorial Act, Amen, Lamb of God). The Director of Music will get in contact with the Mariachis. Additionally, a music technician **MUST** be present for the Mass to assist the Mariachis. The music technician is mandatory and has a stipend of \$75.00.
5. **Decoration:** Decorating the church is optional. Decorating the pews is allowed, however, it is not allowed to use staples, tape or anything that would result in damage of the pews. It is also not allowed to throw anything on the floor, ex. flower petals, confetti or bubbles.

*Please consider offering any flower arrangement to the church in thanksgiving for the blessing.*
6. **Reconciliation:** The *Quinceañera's* parents (if they are married by the Church) and the whole court **MUST** confess one week prior to the ceremony at our Church or any other Roman Catholic Church. Confessions are held Fridays from 5:00 pm to 6:00 pm and Saturdays from 9:00 am to 10:00 am. Confessions will not be heard on the day of the ceremony.
7. **Video Taping/Photographer:** There should only be ONE official photographer and/or ONE official videographer for the ceremony. Flash is not allowed during the ceremony. The photographer and/or videographer must respect and follow the instructions of the coordinator.
8. **Offering:** The donation for the Parish is of \$500.00 for parishioners and \$750 for non-parishioners. **Parishioners must have attended Sunday Mass consistently for the past 6 months to receive parishioner rate.** Donation must be paid off at least 2 weeks prior to the scheduled ceremony.

*In case of a cancelation, the \$250.00 deposit will not be reimbursed.*
9. **Mass date:** Quinceañeras are celebrated on Saturdays only at either 1:00 pm or 2:30 pm. The date gets confirmed by the parish office once the priest reviews all documentation and avails. The Parish Office does not confirm dates until the priests confirms.



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# QUINCEAÑERA REGISTRATION FORM

(Mass/Blessing in Thanksgiving)

|                     |     |              |
|---------------------|-----|--------------|
| NAME OF QUINCEAÑERA |     |              |
| DOB                 | Age | School Grade |

## FAMILY INFORMATION

|   |                  |
|---|------------------|
| NAME OF FATHER                              |                  |
| NAME OF MOTHER                              |                  |
| E-MAIL                                      | PHONE NUMBER     |
| HOME ADDRESS                                |                  |
| ARE PARENTS REGISTERED IN THE PARISH?       | PARISH ID NUMBER |
| WHICH MASS DOES YOUR FAMILY USUALLY ATTEND? |                  |

## SACRAMENTS

### BAPTISM

|                |                 |
|----------------|-----------------|
| NAME OF CHURCH | DATE OF BAPTISM |
|----------------|-----------------|

### FIRST COMMUNION

|                |                         |
|----------------|-------------------------|
| NAME OF CHURCH | DATE OF FIRST COMMUNION |
|----------------|-------------------------|

### CONFIRMATION PROGRAM: MUST BE ENROLLED IN EITHER ONE

|                |                               |
|----------------|-------------------------------|
| NAME OF CHURCH | PROPOSED YEAR OF CONFIRMATION |
|----------------|-------------------------------|

CONFIRMATION PREP

YOUTH PROGRAM

### PROPOSE LITURGY DATE: SATURDAYS ONLY AT EITHER 1:00 PM OR 2:30 PM

|                |                |          |
|----------------|----------------|----------|
| DATE REQUESTED | PREFERRED TIME | LANGUAGE |
|----------------|----------------|----------|

\*\*\* A NON-REFUNDABLE DEPOSIT OF \$250.00 IS REQUIRED AT TIME OF REGISTRATION \*\*\*

### For Office Use Only:

|   |   |   |  |
|---|---|---|--|
| <b>DEPOSIT</b><br>Amount: _____<br><input type="checkbox"/> Cash<br><input type="checkbox"/> Check # _____<br>Date: _____<br>Received by: _____ | <b>PAYMENT</b><br>Amount: _____<br><input type="checkbox"/> Cash<br><input type="checkbox"/> Check # _____<br>Date: _____<br>Received by: _____ | <b>PAYMENT</b><br>Amount: _____<br><input type="checkbox"/> Cash<br><input type="checkbox"/> Check # _____<br>Date: _____<br>Received by: _____ | <input type="checkbox"/> Baptism Cert.<br><input type="checkbox"/> First Communion Cert.<br>ATTACH COPIES TO THIS FORM |
|---|---|---|--|