

## Adult Religious Formation and Education, Time Line, Third Revision, March 2, 2005

*Revised December 5, 2004, by Mr. Arnulfo Barajas and Sr. Emilie Ann, SND*

TASK	PERSON (S) RESPONSIBLE	EXPECTED COMPLETION DATE	DEPENDENCIES
<b>1. Within the next six months, the parish staff and the pastor will review and adjust responsibilities in the area of Adult Religious Formation and Education.</b>	Fr. Austin The Pastoral Staff	June 1, 2005	
2. Participate in the Volunteer Day that is being organized by members of the Pastoral Staff	The Pastoral Staff	April, 2005	Needs of the parish, Collaboration with persons in column 2 And the Pastoral Implementation Teams
<b>3. Within one year, the Pastoral Staff and Pastoral Council will investigate how to get more people both as volunteers and participants by</b> a) <b>Reflecting on the needs that are not being met</b> b) <b>Reflecting on why lectures and other events are poorly attended.</b>  See the Appendix for the information gathering process.	1. The Parishioners who were interviewed 2. The Pastoral Council 3. The New Volunteers (Note: There is a pool of 30 qualified and eager parishioners who volunteered to be on the Pastoral Council, but did not become members	Jan. 1, 2006	Willingness of the PS and PC to use the suggested procedure

	this time. 4) The Pastoral Staff		
<b>4. Within the next year, the staff and Adult Religious Formation and Education volunteers will create a plan for publicity for events that challenges people to come and participate</b> <i>Suggested Process:</i> a) This action Plan flows from the input, discussions and summary of Action Plan, No. 3 b) Details cannot be provided at this time.	Sr. Emilie Ann The Impact Ministry Core Community The Pastoral Staff The Publicity Group Volunteers	January 1, 2006	The completion of Action Plan, No. 3
<b>5. As part of the present planning process, the facilities report will include provisions for:</b>  See the appendix for specific needs related to this Action Plan	Pastoral Staff Pastoral Council Finance group Facilities Group Development Committee	Report should be completed by June 1, 2005	Collaboration and cooperation among the major groups
<b>6. Within the next two years, the staff and volunteers will develop and implement an adult sacramental program in Spanish that reflects the ritual and community aspect of the RCIA model</b>  <i>No. 6 continued - Suggested process follows:</i>	Sr. Milda Fr. Austin Edna Salamo	January 1, 2006 or earlier	Availability of qualified and willing Director and Team members

<p>A. Select the person who will be Director for the Spanish RCIA</p> <p>B. Train that person and at least one other person through the “Beginnings and Beyond” formation program</p> <p>C. Secure other volunteers to be part of the team. Send them to mini formation experiences. - Some are held for a weekend at a time.</p> <p>D. These volunteers should work with the English Team for one whole year to get experience and use the English program as a role model.</p> <p>E. After completing the full year, “internship”, the Spanish Director, begins the Spanish program, and collaborates with the English RCIA Director.</p> <p>F. Find one parish where a Spanish language RCIA process is working and use it as a role model for OLG’s process.</p>			
<p><b>7. With the next year, our pastor, the parish staff, and volunteers will take the lead in encouraging and organizing programs of Adult Formation and Education that involve cooperation and sharing resources among our local parishes.</b></p>	<p>Fr. Austin Sr. Emilie Ann</p>	<p>January 1, 2006</p>	<p>Cooperation and collaboration of the Region’s Pastors Pastoral Staff Hospitality Team Publicity Team Volunteers Regional Pastors</p>

<p><i>Process:</i> At this time, initial steps are being taken to accomplish this Action Plan. Much of this will depend on the collaboration of the Pastors from local parishes.</p>			
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## Appendix -

### Process to gather information for Action Plan No. 3

- 1) "Job Opportunities – Inquire Within!" (Banner)
- 2) Meeting with Pastoral Council and Pastoral Staff (2 hour meeting) to investigate area, during **May 2005**  
**(Suggested date – May 10, 2005)**  
*Questions: What needs are not being met?*  
*Why are lectures and other events poorly attended?*  
*ADD: In the past year, which of the Adult Religious Formation / Education program did you attend? (Check off list will be included with the three questions)*
- 3) Before the meeting: **March, April 2005**
- 4) Members on BOTH the Pastoral Council and Pastoral Staff interview FIVE random parishioners, asking them to answer the two questions. The answers are recorded.  
*Note: A. Forms will be provided to record the written responses. Interviewees need to be identified.*  
**B. All who are interviewing will need to return their completed forms to Sr. Emilie Ann or Arnulfo Barajas by Friday, April 29, 2005. Arnulfo and Sr. Emilie Ann will summarize the interview data.**
- 5) The summarized interview report will be used at the combined Pastoral Staff and Pastoral Council meeting on **May 10, 2005 (date pending)**
- 6) Needs and Reasons will be discussed, and organized into "themes" and recorded for future use.

**Note: These are specific needs related to Action Plan Number Five of this Ministry Timeline.**

- A. A Permanent Faith Resource Center on the Parish site
- B. Several more accessible, comfortable, secure meeting rooms suitable for adults
- C. Adequate, comfortable and sufficiently private office space for parish ministry staff